



Special Educational Needs and Learning Support Policy

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Related policies

Behaviour Policy, Anti-Bullying Policy, Equalities Policy, Accessibility Policy

SENCO

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Compliance

This policy complies with the statutory requirement laid out in the SEND Code of Practice (COP) 0-25 (2014, reviewed 2015), takes account of the following documents, and where applicable, complies with statutory requirements:

- Equality Act 2010: Advice for schools DfE February 2013
- Statutory Guidance on supporting pupils at schools with medical conditions April 2014
- The National Curriculum in England, where applicable
- Safeguarding Policy
- Accessibility plan
- Teachers Standards 2012

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1. Values and beliefs at Windlesham School

At Windlesham School we understand that every child is unique. We promote inclusive practice by being responsive to every child's needs.

Every teacher at Windlesham is responsible for the progress of all children in their care including those children with Learning Difficulties (LD) or Special Educational Needs (SEN).

High quality teaching that is differentiated and personalised will meet the needs of the majority of children. However, when a child is identified as having SEN, provision is organised to ensure that reasonable adjustments are made to be fully compliant with the Equality Act 2010 and the Code Of Practice 2014.

A pupil has SEN or a LD or if he or she:

- Has a significantly greater difficulty in learning than the majority of pupils of the same age
- Has a disability which prevents or hinders the child from making use of educational facilities of a kind generally provided for others of the same age in mainstream schools

2. Aims - What do we want for our pupils?

We aim to work in close partnership with parents, carers and all staff to raise the aspirations and expectations for all pupils with SEN/LD.

We aim to deliver the highest quality education that will ensure children reach their full potential and are prepared for the next stage of their education. Our focus is on outcomes for children, not just hours of provision/support.

Objectives - How are we going to do it?

- To operate a "whole pupil, whole school" approach to the management and provision of support for special educational needs
- To identify and assess pupils with SEN/LD as early as possible
- To use an "Assess, Plan, Do, Review" cycle for monitoring and provision
- To include parents/carers as fully as possible in any decisions regarding their childrenTo provide a SENCO who will work with the SEN/LD policy and legislative requirements
- To provide support and advice for all staff working with pupils who have special educational needs

3. Areas of Special Education Needs

A child may experience problems in one of four main areas:

- Communication and Interaction this includes difficulties with speech and language or social communication
- Cognition and Learning this included difficulties with developing literacy and/or numeracy and other barriers to making appropriate academic progress
- Social, Emotional and Mental Health this includes difficulties with emotional regulation, displaying appropriate behaviours, anxiety or other mental health issues
- Sensory and/ or physical needs this includes visual or hearing impairment, sensory processing difficulties and issues with mobility.

At Windlesham, we identify the needs of pupils by considering the needs of the whole child, which will include not just their SEND

Where a child has been identified with Send when an application is being made for them to join the School, then the SENCO will be notified and involved in the application, to help assess any needs and how these might be addressed.

The following do not necessarily constitute SEN but may impact on progress and attainment:

- Disability (The COP 2014 outlines the "reasonable adjustment" duty for all settings and schools provided under current Disability Equality legislation - those alone do not constitute SEN)
- Attendance and Punctuality
- Health and Welfare
- Having English as an Additional Language (EAL)
- Being a child of a serviceman/woman
- Behaviour

Children may exhibit behaviours that create barriers to learning and good progress. We recognise that such behaviors may need a differentiated approach and we aim to provide individualised pastoral support. This is aimed at reducing such behaviours and removing any barriers to learning.

4. A graduated approach to SEN/Learning Support

The Importance of Quality Teaching

Class/ subject teachers are responsible and accountable for the progress and development of pupils in their class, including where pupils access support from teaching assistants or specialist staff.

The first response to less than expected progress will always be high quality teaching targeted at the pupil's area of weakness.

High quality, inclusive teaching ensures that planning and implementation meets the needs of all pupils, and builds in high expectations for all pupils, including those with SEN. It is about the day-to-day interactions that take place in the classroom and the different pedagogical approaches teachers use to engage and motivate learners.

- a. Focused lesson planning with clear objectives, identified according to needs of all pupils
- b. Teachers knowing their pupils well and understanding the implications of SEN on learning
- c. High levels of pupil involvement and engagement with their learning
- d. High levels of challenge and expectations
- e. Appropriate use of questioning, modelling and explaining
- f. An emphasis on learning through talk and discussion
- g. Pace of lessons adjusted to reflect how pupils are learning
- h. Teachers providing pupils with effective feedback on learning (and vice versa!)
- i. Pupils accepting responsibility for their own learning and work
- j. Teachers effectively deploy additional adult support towards improving learning and increasing independence

At Windlesham, we carefully and regularly review the quality of teaching of all teachers. This includes reviewing and, where necessary, improving teachers' understanding of strategies to identify and support vulnerable pupils and to improve their knowledge of the SEN/ LD most frequently encountered.

Assess

We assess each pupil's current skills and level of attainment on entry to the school. We also make regular formal and informal assessments of progress for all pupils. These assessments will help to identify pupils making less than expected progress given their age and individual circumstances.

A concern about a child may come from a variety of sources:

- Teaching Staff
- · Parents and Carers
- Senior Management Team
- A GP or medical professional
- Outside specialists such as Speech and Language Therapist (SALT) or Educational Psychologist (EP)
- Information from a previous school/ pre-school
- Following diagnostic tests
- Data from school assessment procedures.
- SENCO. Any concerns should be communicated in writing to the SENCO

The class/ subject teacher and the SENCO will carry out an analysis of the pupil's needs including their development in comparison to their peers and national standards.

Plan

The SENCO and class teacher will then decide on the level of support in consultation with the parents.

Wave 1: **Class Support.** At this level, the class teacher and teaching assistant will monitor the specific needs of the child closely, and differentiate within class (by learning style, task, resource, outcome, questioning techniques, support focus for teacher/TA as appropriate).

Wave 2: A child will be placed on **Learning Support** when their learning difficulty or disability calls for provision different from or additional to that normally available to pupils of the same age. This includes support from the teacher/TA, adjustments and extra resources in class, small group intervention and strategies implemented by the class/ subject teacher. The pupil identified is then added to the class Provision Map.

Wave 3: **SEN Support** is advised when a child does not make adequate progress with Learning Support alone, or they are assessed as having a Special Educational Need by an outside specialist. The SENCO and teachers will then meet with parents/ carers again to set targets and agree support.

Class Support and Learning Support targets are recorded on Provision Maps by teachers and the SENCO, and sent home in a Learning Support letter.

SEN Support Plans are written by the SENCO, teacher and parents/ carers (with the child where possible).

Do

The intervention is carried out for a an identified period of time, usually a term

Review

The child's targets and support are reviewed with teachers, parents and carers (and the child where possible) once a term. The teacher holds the responsibility for evidencing progress according to the outcomes evidenced in the plans.

5. Pathways to SEN/ Learning Support

Concern Raised – Source of Concern: Class Teacher, Specialist, Teaching Assistant or Parent/ Carer

Record of Concern completed by class tutor, copies to SENCO and Deputy Head (Academic). Teacher, DH (Academic) and SENCO discuss if intervention is required or to agree appropriate type of provision.

Contact with Parents/ Carers

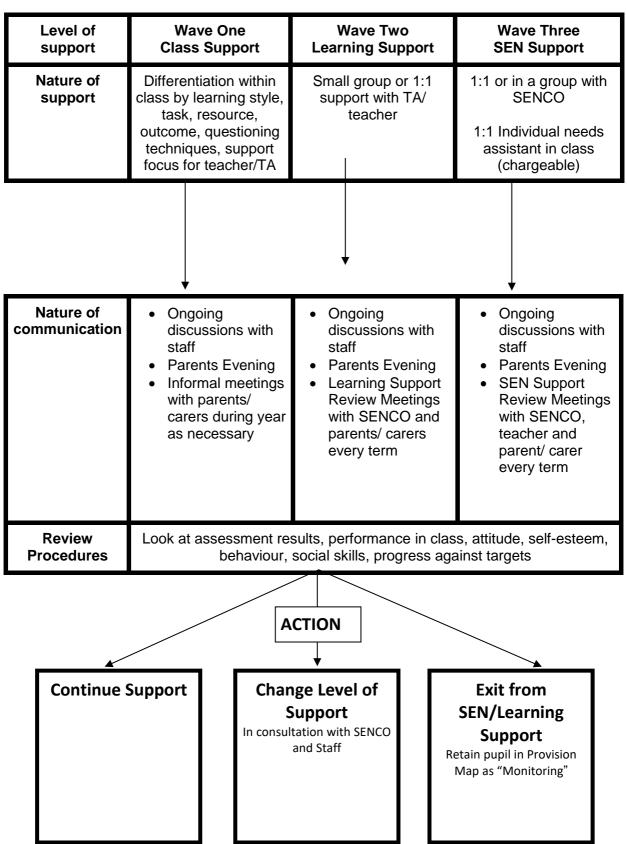
Class teacher/ subject teacher make initial contact, with SENCO if necessary

Support Commences after Agreement with Parent/ Carer and Teacher/Subject Teacher

Pupil added to Class Provision

	▼	→
Wave One Class Support	Wave Two Learning Support	Wave Three SEN Support
Differentiation within class by learning style, task, resource, outcome, questioning techniques, support focus for teacher/TA	Small group or 1:1 support with TA/ teacher	1:1 or in a group with SENCO And/or 1:1 Individual needs assistant in class

6. SEN/Learning Support assessment and review procedures



7. Involving specialists

We welcome (**and may request**) that parents/ carers involve specialists at any point to advise on early identification of SEN and effective support and interventions for their child.

The parent or carer **must** share with the school information regarding a child having a diagnostic screening test, or other tests from an outside agency. We can then incorporate strategies and suggestions from specialists into support plans.

Private specialists may come into school to deliver assessments or deliver interventions at the request of parents/ carers with agreement from the Headteacher. e.g. Educational Psychologist, Speech and Language Therapist, Play Therapist.

In the Nursery, we have access to the Brighton & Hove Inclusion Support Service (BHISS). This is a multi-disciplinary team of professionals who work with children and young people with Special Educational Needs and Disabilities (SEND) and their families through schools and other educational settings.

BHISS provides access to highly skilled and experienced specialist professionals including educational psychologists, primary mental health workers, specialist teachers and practitioners in two key areas:

Learning and Communication

- Autism (formerly ASCSS)
- Early Years (formerly PRESENS)
- Educational Psychology
- Language (formerly LSS Language Support Service)
- Literacy (formerly LSS Literacy Support Service)
- Sensory Needs Hearing Impairment and Visual Impairment Social

Emotional and Mental Health

- Educational Psychology
- Schools Wellbeing Service (formerly community CAMHS)
- Social, Emotional and Mental Health (formerly BILT)

Contact details: **Brighton & Hove Inclusion Support Service** (BHISS), Brighton & Hove Music & Arts Building, County Oak Avenue, Brighton BN1 8DJ; Tel: 01273 293481; Email: BHISS@brighton-hove.gov.uk

Where, despite taking relevant and purposeful action to identify, assess and meet the SEN of the child, the child has not made expected progress, parents/ carers may be supported to seek an EHC assessment. This request can be made by the school or by parents/ carers, and is drawn up by the relevant Local Education Authority, in conjunction with any outside agencies involved. Where the school has requested specialist reports to support the process, the costs may be incurred by the school.

Where the school has made every reasonable adjustment and provision to ensure that expected progress is secured and such progress is not evident, or where the difficulties displayed by the child has an inhibiting effect on the expected progress of other pupils, the school reserves the right to request that parents/carers fund additional adult support for an agreed number of hours per week for their child.

8. Criteria for exiting the Learning Support/SEN Register

If a pupil has made the required accelerated progress to achieve "At Expected" for their year group, and teachers are satisfied that they will now continue to make good progress at the same rate as their peers, they will stop receiving SEN/Learning Support.

Working in partnership with parents, carers and families

The SEN Code of Practice (2014) works from the premise that parents and carers know their children best and makes it clear that parents, carers and families should be involved in decision making and planning for their child's support.

At Windlesham, we value parents and carers as partners in their child's learning and development. We seek to incorporate their knowledge, skills and understanding with our own, in order to ensure the best outcomes for their child.

Good, honest and open communication is the key to the development of positive working relationships and requires staff who listen to parents and carers and is trusted by them.

We aim to develop these relationships through:

- Meetings at the beginning of the year for all parents/ carers with their child's new teacher
- Early Intervention: Inviting parents/ carers to meet with their child's teacher when a concern is raised. Parents/ carers are then invited to contribute to their child's SEN Support Plan or Learning Support targets
- Regular review meetings between staff and parents/ carers of children with SEN/LD
- Giving parents/ carers the opportunity to comment on the design and review of SEN/LS plans, policies and processes. This may be through face to face discussion or generic parent/ carer surveys and questionnaires
- Workshops offered to parents/ carers to inform about specific learning difficulties

10. Review meetings

SENCO. Learning Support Provision is reviewed by the SENCO and class teacher once a term and the class teacher communicates outcomes with parents/carers.

SEN Support: The SENCO and teacher meet with parents/ carers once a term to review SEN Support. Wherever possible, the child will also take part in the review process and be involved in setting the targets. We recognise that parents/carers of children with more significant levels of need may need more frequent meetings.

11. Supporting pupils with medical conditions

 The school recognises that pupils at school with medical conditions should be properly supported so they have full access to education, including school trips and physical education. Some children with medical conditions may have a disability and where this is the case the school will comply with its duties under the Equality Act. If children have a medical condition and SEN, or an EHCP for medical reasons, the school will follow the COP. Children may need to make use of other facilities offered at Windlesham which include an
accessible lift and toilet in Cooper House and an accessible shower in the new 180
building. Other classrooms have wide doors to provide access. All access to the new
building is ramped.

12. Children with English as an Additional Language

- We value the fact that our school is a diverse community, representing a wide range of cultures and languages. We are proud that many languages are spoken within our community and aware that pupils with English as an Additional Language can range from fully bilingual to little or no English.
- The school recognises that children whose home language is not English may need support
 to fully access the school curriculum. While children can learn to communicate in English
 quite quickly, it can take up to 7 years for full fluency to develop.
- Learners with EAL make the best progress within a whole-school context where pupils are
 educated with their peers. Provision needs to be based on a meaningful assessment of
 pupils' prior knowledge and experience as well as language skills. Therefore, good
 communication with parents/carers of children with EAL is essential and may involve
 facilitating the use of interpreters.
- When children with EAL arrive, a baseline of language competence is established, using the Bell Foundation EAL Assessment Framework for Schools (2019) and this will guide decisions for support.
- We use a range of strategies to support children with little or no English, including:
- · Visual timetables and prompts displayed in classrooms
- Dual language signage for key areas of the classroom
- Encouragement to use first language and for the class to learn and use greetings etc. in child's first language
- Picture dictionaries (EYFS and KS1)
- Dual-language dictionaries (KS2)
- Where possible, a buddy (other pupil or member of staff) who speak the child's first language.
- All assessment and resource information can be found in:

Teacher Shared – Teachers Hub - Academic -SEN – EAL Assessment and Resources

13. More Able Pupils

There are pupils who achieve, or who have the ability to achieve, at a level significantly in advance of their age-related expectation and significantly in advance of their peers. While it is expected that each teacher will plan appropriately differentiated lessons, catering for the whole range of ability, these pupils may need a more individualised approach in the core subjects of English and or Maths.

Such children are identified through:

- Teacher observation
- The school's formal assessment system
- Information from parents/carers
- Information from previous schools

Where a more individualised approach is needed, the class teacher in conjunction with the school's SENCO will draw up a **More Able Support Plan**. The Support Plan details specific targets and provision designed to meet the targets. We arrange termly meetings with parents/carers to review progress.

14. Monitoring and evaluation of SEN/LD provision

This policy will be reviewed annually, taking into account:

- · Progress made by pupils with SEN/LD
- Success of the school at including pupils and how satisfied pupils and their parents/carers are with the support offered.
- · Any recommendations from Inspectorate
- · Sampling of the views of parents, carers, pupils, governors and staff

15. Any new statutory guidance and legal frameworks. training and resources

All staff involved with children receiving SEN Support should themselves receive as much support as possible. This includes attending training courses run by the Local Educational Authority and other outside agencies. The school also provides training at INSET. The SENCO holds half termly meetings with support staff. These meetings are an opportunity to disseminate information, plan new initiatives and update on new statutory guidance.

16. Roles and responsibilities

The **Headteacher** has overall responsibility for the management of SEN.

On a day to day basis, this responsibility is designated to the SENCO who keeps the Head and Governing body fully informed. The SENCO provides professional guidance to colleagues and works closely with staff, parents, carers and other agencies.

All teachers are teachers of children with SEN

- All staff are responsible for the monitoring of the children's learning and development
- The SENCO, along with the class teacher/ subject teachers and parents/ carers will write Provision Maps, Learning Support Letters and SEN Support Plans, setting targets using information from outside agencies as appropriate
- The SENCO will work closely with staff, pupils and parents/ carers to coordinate provision for the children on the SEN Register
- To ensure a smooth transition the SENCO will notify and facilitate discussions between other schools of a child leaving the school who is on the SEN Register (children are deemed to be on the SEN Register if they are receiving Wave 3 support)

The Headteacher works with the SENCO and Governors in determining the strategic development of SEN policy and provision. Our Governing Body fulfils its statutory duty towards children with SEN or disabilities in accordance with the COP. In particular, the Governing body ensures:

- Arrangements are in place in school to support pupils with medical conditions
- There is a qualified teacher designated as SENCO

 The school meets its responsibilities under the Equalities Act 2010 with regard to admissions, reasonable adjustments and access arrangements for children with SEN and disabilities.

Designated Governor for SEN: Graham Rowlands-Hempel

Designated Safeguarding Leads: Naomi Fox Rebecca Older and Sinead Kiernan

Deputy Lead: John Ingrassia

Designated Members of staff responsible for meeting the medical needs of pupils: Melanie Slater and Gillian Stewart

17. Storing and managing information

Every class has a SEN folder on the Teachers Shared Drive>SEN which contains the Class Provision Map and folders for each child on the SEN/LS Register. Notes on meetings with parents/ carers are recorded on Engage.

18. Acessibility plan

The School Accessibility Plan is available on request.

19. Dealing with complaints

Complaints about SEN provision should be addressed using the same procedures outlined in the Complaints policy.

List of Appendices

A1 Learning Support Letter

A2 SEN Support Plan

A3 Provision Map for SEN/ Learning Support for 2X

A4 Dyslexia Guidance for the Classroom

A5 Inclusive Classroom Checklist

A6 Acronyms Used in this Policy

A1 Learning Support Letter



Windlesham School & Nursery 190 Dyke Road, Brighton, BN1 5AA Telephone 01273 553645 www.windleshamschool.co.uk

[Date]

Dear Parent/Carer of [Name of Child]

Learning Support provision [Month and Year]

Following our recent meeting, I am writing to confirm that, as we discussed, [Name of Child] will be receiving some additional learning support this term. The targets that we identified are outlined below. These will remain a focus for [Name of Child] until our review meeting next term. If you would like to meet again to discuss any aspects of his/her support at any point in the term, please do not hesitate to contact me.

Inte	rvention	Teacher	Targets

You will be invited to the next review meeting in [Month].

Yours faithfully

SENCO/ Learning Support

A2 SEN Support Plan

Name of Child:		Date:		Review Date:	
Class based suppor	t				
Individual Support					
Target 1	Provision		Resources	Baseline information	Review
2.					
3.					

Agreed and Signed:

A3 Provision Map for SEN/ Learning Support for (Name class)

Name	SEN/LS needs or concerns	Strategies/Support in class	Support agreed

A4 Dyslexia Guidance for the Classroom

Please see pages 16 to 21.

The Practice	In Place√	To Consider?
Planning and Preparation		
The teacher knows which pupils are affected by dyslexia		
The teacher mark book indicates these pupils		
Differentiation is evident in plans and lesson delivery		
The Environment		
The room is suitably lit and ventilated		
Water is available		
Interactive Whiteboard background is set to buff or pale blue		
Resources, trays, drawers, are labelled with writing and graphics		
Dyslexic pupils face the board and have a "classroom buddy"		
Displays are uncluttered and at a height that can be accessed by pupils		

Information displays use colour coding and are supported by graphics whenever possible	
Resources	
Coloured overlays are available	
Worksheets are printed on coloured paper	
Worksheets are clear and uncluttered and information chunked, eg. using text boxes	
Desk top prompts are available (eg. spelling prompts; key words lists; sound mats; number bond strips)	
Practical equipment is available (eg. tactile letters; beadstrings)	
Reminder lists are supplied where a number of tasks or activities are involved	
Visual or colour coded time-tables are supplied	
ICT is available for some recording and reinforcement activities	
Individual whiteboards or note pads available for jottings	
Planning frames and scaffolded approaches are available for extended writing tasks	

Suitable level reading books are readily available	
Small personal self advocacy cards available (eg. small credit card sized)	
Dictaphones and/or digital voice recorders are available	
There is a choice of handwriting tools (eg. pens with grips)	
Lesson delivery	
Lessons begin and end with the "big picture", supported visually whenever possible (what we are doing, why and where it fits)	
Copying from the IWB is kept to a minimum	
Different coloured pens are used to separate information	
Printed information uses dyslexia friendly font, eg. Comic Sans or Arial, size 12/14	
Staff handwriting is clear and/or IWB handwriting recognition tool is used	
Some information is presented using mind maps or flowcharts	

Spoken instructions are kept as short as possible and are supported by visual aids or pictures	
Support staff are aware of pupils who may need reminders of instructions	
Time reminders are used and supported by visuals (eg. sand-timers; time-line on the board)	
Alternative Recording methods are encouraged across the curriculum and for homework tasks	
Teaching and learning styles are varied (eg. auditory, visual, kinaesthetic) and include multi-sensory approaches when appropriate	
Organisation of learning is varied, eg. pairs, groups, individual	
Adequate time and support is given to record homework tasks	
Ethos	
Positive marking is used	
Specific praise is used	
Rewards are given for effort and attitude, as well as attainment	

Top tips for text production (dyslexia friendly)

Dyslexia friendly text: aims to reduce visual stress to improve ease of reading. This is an advantage for everyone, not just dyslexics.

reading. This is an advantage for everyone, not Tip	In place	Needs
		Action
Backgrounds		
Paper is thick enough so that the other side		
does not show through		
Buff coloured paper is used		
Cream or pastel colour backgrounds are		
adopted for computer and visual aids		
Font		
Plain Sans Serif fonts used e.g. Arial, Comic		
Sans, Verdana, Tahoma, Century Gothic, Trebuchet		
Font size 12-14 used		
Light text on dark background is avoided		
Emphasis		
TEXT IN BLOCK CAPITALS IS HARDER TO		
READ SO WE AVOID IT!		
Bold is used instead of <u>underlining</u> or <i>italics</i>		
Headings are:		
 larger font size 		
• in bold		
lower case		
Boxes are used to create emphasis		
Layout		
Text is left justified with ragged right edge		
Narrow columns as in newspapers are avoided		
Lines are not too long: 60-70 characters		
Text is well spaced and not cramped		
Paragraphs are not dense and long		
Line spacing of 1.5 is preferable		
Sentences do not begin at the end of a line		
Servences do not begin at the end of a me	1	
Bullets and numbering are used instead of		

Short simple sentences are used	
Instructions are clear - long sentences of	
explanation are avoided	
Double negatives are not used	
Concise text is used	
Flowcharts, diagrams and pictures are	
presented rather than a lot of prose	
Jargon and abbreviations are avoided where	
possible	
For longer documents, a contents page at the	
beginning and an index at the end are given	

A5 Inclusive Classroom Checklist

The Inclusive Classroom Checklist is a frame of reference used as part of the induction process for new teachers to Windlesham School. It will also be used as an aide memoire of good practice in our termly SEN whole school meetings and as a gauge of whether good practice has been observed in lesson observations conducted by SLT. Planning and Preparation	√or?
The teacher knows which children have additional needs in the subject and sets targets accordingly	
Differentiation is evident in plans and lesson delivery	
The Environment	
Interactive Whiteboard background is buff or pale blue	
Resources, trays and drawers, are labelled clearly	
Children who need to are facing the board or near the front	
Displays are uncluttered and at a height that can be accessed by children if appropriate	
Resources	
Worksheets are clear and uncluttered. Information is chunked, (e.g. text boxes, bullet points, clear headings, colour, visuals)	
Desk top prompts are available (eg. spelling prompts, key words lists, sound mats, number bond strips, pictures, mindmaps)	
Practical equipment is available (eg. magnetic letters; beadstrings, Numicon)	
Visual or colour coded time-tables are supplied	

Lesson Delivery	
Children know their targets and what they need to do to achieve them	
Lessons begin and end with the "big picture" where possible, (what we are doing, why and where it fits)	
The Learning Objective is shared and returned to during the lesson	
Teaching and learning styles are varied, and include multi-sensory approaches (Visual, Kinaesthetic, Auditory)	
Modelling is a key teaching strategy (Shared Reading & Writing, Shared Investigation, Shared Talk and Thinking Skills, Mistakes?)	
Organisation of learning is varied, eg. pairs, groups, individual, so children are able to draw on each other's skills and strengths	
Interactive strategies are used e.g. children holding up whiteboards/cards, children as teachers at the front	
The teacher gives thinking time/partner talking time before accepting responses to questions	
Visual and tangible aids support learning and make abstract concepts concrete e.g. pictures, objects, artefacts, photos, films	
Scaffolding is used (e.g. mindmaps, problem solving grids, talk and writing frames, opportunity for children to talk through the task before starting)	
New vocabulary is clarified, displayed and returned to	
Instructions are simple and checked with children. Time reminders are used.	
The teacher and TA works with all levels of groups in the classroom	

Teaching Assistants are clear about the learning objective for the children they are working with.	
Teaching Assistants promote independence, protect self-esteem and increase pupils' inclusion within their peer group.	
Alternative recording methods are encouraged across the curriculum and for homework tasks (e.g. children's pictures, photos, ICT, oral feedback, audio recording, paired work, scribe)	
Adequate time and support is given to record homework tasks	
Children are involved in feedback and target setting	
Ethos	
Positive and constructive marking is used	
Specific praise is used for behaviour as well as work	
The contribution of all learners is valued in a safe and secure learning environment where it is safe to have a go and make mistakes	

A6 Acronyms Used in this Policy

BILT: Behaviour and Inclusion Learning Team (now part of the BHISS)

BHISS: Brighton & Hove Inclusion Support Service is a multidisciplinary team of professionals who work with children and young people with special educational needs and disabilities. The school accesses this support in Early Years.

CAMHS: Children and Adolescent Mental Health Service (now part of BHISS). The school leases with this service when appropriate.

SEN COP (2014/15): The Special Educational Needs Code of Practice, introduced in 2014 and revised in 2015

DH: Deputy Head

DfE: Department for Education

EAL: English as an Additional Language

EHCP: Educational Health Care Plan (formerly known as Statement of Special Educational Needs)

EP: Educational Psychologist

IEP: Individual Education Plan

INSET: In Service Training Day for schools

LD: Learning Difficultly

SALT: Speech and Language Therapist or Therapy

SEN/ SEND: Special Educational Needs and Disabilities

SENCO: Special Educational Needs Co-ordinator

TA: Teaching Assistant