

Welcome to Reception.



- **Miss Jarman – Class Teacher**
- **Mrs Derby – Teaching Assistant**

Morning Routine



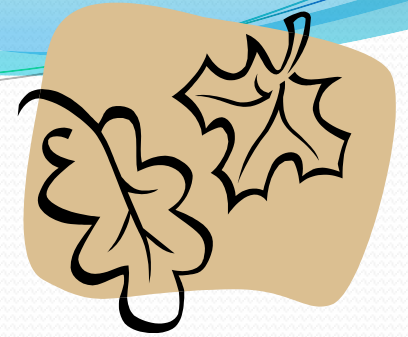
We will be encouraging your child to become more independent in Reception.

Morning jobs

- **Water bottle and fruit snack in correct box**
- **Put lunchbox on the trolley.**
- **Book bag in the correct box.**
- **Everything else on their peg.**

Please encourage your children to do these jobs on their own.

In the morning ...



Gate opens at 8:10am – children go to hall for 20 minutes.

Pupils arrive in classroom between 8:30 – 8:50am.

Registration at 8:55am.

Gate closes at 8:50am.

Reading Diary



Your child has a yellow Reading Diary which should be **in school everyday** and taken home in the evening.

When your child can blend sounds to read words, we will begin to send reading books home. Please try and read every day with your children, even if only for **10 minutes**.

It would be really helpful if you could write a short comment about how they got on and what page they read to.

We will help them to change their book three times a week.

The Reading diary is also a good form of communication between us.

Behaviour Expectations



All children are expected to follow the Windlesham Code of Conduct. We encourage children to display behaviour that enables all children to learn effectively. We place a particular emphasis on positive reinforcement of good behaviour and manners.

We will ensure that communication takes place at the end of the school day when necessary.

Uniform and Equipment



All uniform and kit **MUST** be named.

Reception have **Swimming** on **Thursdays**.

PE days are **Wednesdays** and **Fridays**.

Please ensure that your child comes to school in their PE kit on Wednesdays and Fridays.

Your child needs a Windlesham book bag and back-pack.

Really helpful if your children have Velcro shoes/trainers until they can tie their own laces.

We will visit the school library on **Wednesdays**.

Reminders



- **Emergency numbers** - change of mobile/address.
- **Medical conditions** - allergies, dietary requirements, second inhaler needed in office.
- **Absences** – it is very important that you telephone the office if your child will be away from school.
- **Swimming kit** – bring everything needed for swimming on **Thursday**
- **Toys** – not allowed in school unless permission is given.
- **Hair** – tied back, no hair braids.
- **Jewellery** - only small, plain studs. No earring on Games/PE days please.
- **No tattoos or nail varnish.**
- **Nut free zone** – no nuts to come to school.
- **Shoes** – Black and plain. No ballet pumps please. **Sensible trainers** for PE.

Safeguarding



Collection – please let us know **in writing or a phone call to the office** if there is a change in who will be collecting your child.

NB. We will not be able to let your child go home with another parent that you have phoned or sent a text to, unless we have also had the message.

Extra Information



Photographs – please put in writing if you have any objections for your child being photographed for marketing purposes (including our website/Facebook page).

Don't forget to regularly check our website and Facebook page which contains lots of information.

Questions and who to contact

- Please speak to us at the end of the day or write a note about **any** concerns or queries you may have. For more lengthy discussions, we can arrange a convenient time. We are really looking forward to teaching your children and hope they have a fantastic learning journey with us!

Any questions.....

