

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

In the first instance, pupils may be sent home with activities and workbooks to complete independently. Within 48 hours or less, pupil Microsoft Accounts will be activated and the live and pre-recorded lesson timetable will be activated commence the school's chosen platform: Microsoft Teams.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. Minor adaptations may be necessary in some subjects eg Art, Games.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

Remote education will include a blend of recorded and live direct teaching time, as well as time for pupils to complete tasks and assignments independently.

As a minimum, the school will provide a combination of teaching and assignments/tasks that together will take pupils broadly the following number of hours each day:

Key Stage 1	3 hours a day on average across the cohort, with less for younger children
Key Stage 2	4 hours a day

Accessing remote education

How will my child access any online remote education you are providing?

Pupils will access online remote education through the school's Microsoft Teams platform and via their school Outlook email account.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Parents and carers should contact the school directly by phone or email if their child does not have access to a laptop or tablet.
- Pupils can access any printed materials needed if they do not have online access by contacting the school directly at info@windleshamschool.co.uk
- Pupils can submit work to their teachers if they do not have online access by sending hard copies of work to the school's address.
- Pupils may be supported in School with Keyworker children if deemed appropriate.

How will my child be taught remotely?

The school's aim is to provide a structured school day online and to continue to offer a full, varied and balanced curriculum.

We use a combination of the following approaches to teach pupils remotely:

- live teaching (online lessons) through the MS Teams platform
- recorded teaching and teacher explanation/demonstration lessons (e.g. video/audio recordings made by teachers)
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work and/or internet research activities

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Pupils are expected to engage with the school's remote education, attending live lessons according to the remote learning timetable and completing assignments to the best of their ability within their current context. They should be able to attend their lessons in an environment conducive to concentrating, with as few distractions as possible.
- Parental support will be required including the establishment of routines to support your child's education. This is likely to vary according to the age of your child and their level of independence. Naturally, they may need technical support or support in finding necessary resources.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Registers will be taken at the start of all live lessons to track pupil attendance and engagement with the remote learning provision.
- When assignments are set, submitted pupil work will be responded to by teachers either through the Teams platform or by email. Feedback will be provided and 'next steps' or targets for improvement offered where appropriate.
- Where pupil engagement is a concern, parents and carers will be contacted directly by the school by email or phone call. Where appropriate parent/teacher meetings will be arranged via Zoom or Teams.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Pupils will receive feedback to the work they submit through Teams assignments. This will be shared in Teams or by email to the pupil account.
- A range of methods will be used to assess and feed back to pupils including individual written feedback; verbal feedback (including recorded audio notes for younger pupils); whole-class feedback; quizzes and forms marked automatically via digital platforms; Teams rubrics and points.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Children with SEN are accommodated in a variety of ways. Many will qualify as vulnerable and are therefore taught in school. Some will receive additional live small group intervention lessons with a teacher or teaching assistant and yet others will receive one to one teaching.
- Younger pupils, in Reception and Year 1 are also taught via Teams. There is a greater balance of pre-recorded lessons. The lessons are less weighted towards the completion of worksheets and more focused on interaction and participation. Parents are encouraged to also engage in the lesson. Content

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Depending on the age of the child, the subject in question and availability of supporting adults in the home, children may be taught together with the rest of the class or be provided with learning materials. A device can be set up in the classroom to allow the child to participate in tasks and discussions like other children who are attending in person.

An alternative is to provide hardcopy activities and explanations in advance and support the individual child with 1 to 1 online sessions as various points in the week. A clear 'one-size fits all' policy is not possible as there are too many variables affecting our approach.